



**Entry into Hideaway Lodge premises is not granted without prior arrangements.
Please make an appointment in advance.**

We have conference facilities for up to **40 people** (silver package) and **30 people** (gold package).

SILVER PACKAGE (Day)

\$50.00 per person

Conference Package Includes:

- Use of the conference room
- Tables and chairs
- Water, cordials, pens, pencils, notepads and sweets
- Welcome drinks on arrival
- Two teas (at 10.30am and 3.00pm) **(Set menu to be chosen from)**
- Lunch (at 12.45pm) **(Two course set menu to be chosen from)**

Conference Package Excludes:

- Supply of projector and audio equipment.
- We do not have a bar service. Please bring your own additional drinks.

GOLD PACKAGE (Day and Night)

\$75.00 per person

Conference Package Includes:

- Use of the conference room
- Tables and chairs
- Water, cordials, pens, pencils, notepads and sweets
- Welcome drinks on arrival
- Two teas (at 10.30am and 3.00pm) **(Set menu to be chosen from)**
- Dinner (at 6.30pm) **(Two course set menu to be chosen from)**
- Accommodation for the night
- Breakfast (at 7.30am) **(Set menu to be chosen from)**

Conference Package Excludes:

- Supply of projector and audio equipment.
- We do not have a bar service. Please bring your own additional drinks.

Generator

Should there be a loss of power during your conference we will run our generator free of charge during certain hours (to be discussed with management on making your booking). Any use outside these times will be charged for.

Security

If you bring any extra supplies for your conference and would like them to be kept secure overnight, a security guard can be provided at **\$10.00** per guard per night.

Lodge Times

Check In – 8 to 10 am (day of the conference)

Check Out – 5 pm (the same day – for silver package)

Check Out – 10 am (the next day – for gold package)

A penalty of \$50.00 per hour will be charged for late check out.

If need be, the penalty will be deducted from your security deposit, if this has not been used yet.

If the conference attendees (*for gold package*) would like to stay on for the day after the conference, they will be required to check out of the rooms at the stipulated times and pay the day visitors fee of **\$5.00** per person.

Terms and Conditions

A non-refundable deposit of **\$500.00** is required in order to secure your conference date.

Full payment is to be made a month before the conference date.

An additional amount of **\$200.00** is to be paid as a security deposit to cover the cost of potential breakages and delays in checking out of the lodge. This deposit will be returned to you in full at the end of the conference if no extra costs have been incurred by the attendees during the duration of their stay.

Security checks will be conducted at the gate on the day of the conference to ensure that the agreed number of people do not exceed the actual number that attend. The relevant cost per person will be charged and deducted from your security deposit.

We look forward to your stay with us!